

ACCREDITATION ACTION ITEMS FOR DEPARTMENTS/COLLEGES

The Provost's Office respectfully requests that each department review its catalog content with the following points in mind. Our goal is to have the Catalog—one of our primary pieces of documentation for meeting standards—address points we know will be receiving particular scrutiny during the 2017 accreditation cycle.

Please review your section of the catalog with the following three areas from the NWCCU Standards in mind. Should your section of the catalog be missing or needing updates to any of these areas, please submit these changes when your catalog copy is submitted to the Registrar's Office. Thanks for your help in bringing your catalog sections up to date.

SPRING 2017 Catalog Revision (and corresponding website/handbook revisions):

- 1. Are student learning outcomes clearly identified in the Catalog? (NWCCU standards 2.C.1 and 2)**
 - o **Do all students receive them in all syllabi? (2.C.2)**

2.C.1 The institution provides programs, wherever offered and however delivered, with appropriate content and rigor that are consistent with its mission; culminate in achievement of clearly identified student learning outcomes; and lead to collegiate-level degrees or certificates with designators consistent with program content in recognized fields of study.

2.C.2 The institution identifies and publishes expected course, program, and degree learning outcomes. Expected student learning outcomes for courses, wherever offered and however delivered, are provided in written form to enrolled students.

- 2. Are the Faculty Senate-approved certification requirements for majors clearly spelled out in the Catalog, as well as any particular exit requirements? (2.C.4, 2.D.5)**

2.C.4 Degree programs, wherever offered and however delivered, demonstrate a coherent design with appropriate breadth, depth, sequencing of courses, and synthesis of learning. Admission and graduation requirements are clearly defined and widely published.

2.D.5 The institution publishes in a catalog, or provides in a manner reasonably available to students and other stakeholders, current and accurate information that includes:

...

- d) Information on academic programs and courses, including degree and program completion requirements, expected learning outcomes, required course sequences, and projected timelines to completion based on normal student progress and the frequency of course offerings...

- 3. Are national or state licensure or other employment entry requirements described in the Catalog and other publications for students (web, handbooks)? (2.D.6)**

2.D.6 Publications describing educational programs include accurate information on:

- a) National and/or state legal eligibility requirements for licensure or entry into an occupation or profession for which education and training are offered;
- b) Descriptions of unique requirements for employment and advancement in the occupation or profession.

Should you have any questions about this review, please contact **Mary Wack** at mwack@wsu.edu